

*“A healthier community through employment”*

## Group Training Trainee of the Year Awards 2009

The annual Group Training Awards for 2009 were held on Friday 18 September at The Vines Resort in Ellenbrook. Health Training Australia was represented by Noelle Jones, Geoff Jones and Jayne Cummings. A wealth of representatives attended from Group Training Organisations from all over the State. The event kicked off in the reception area at the Vines with pre dinner drinks.

The MC for the night was the lovely Christina Morissy, well known Perth news reporter. Group Training Chairman Stan Liaros welcomed all to the event and spoke about the history of GTA WA.

All guests enjoyed a three course meal and entertainment.

Unfortunately our nominated trainee Vickie xxx did not win but was acknowledged as a finalist and was invited to attend the gala evening.



## Trainee of the Month

### July - Amela Macketic

- Become an important part of the team at Elimatta
- Grown in confidence and that is because she has asked questions when she has been unsure
- Exemplary attendance and punctuality
- Flexible in her availability to ensure the facilities staffing needs are met
- Her performance is to be commended, completes tasks timely and is a person centred focused at all times
- Has a good rapport with residents, families and colleagues
- Open to direction and guidance given to her by the supervisory staff, and has learned to stay calm in difficult and challenging situations

### August - Laxmi Singh

- Excellent worker who has integrated well into this environment
- Works effectively in both the Nursing Home and the secure wing
- Uses her initiative
- Punctual with good work attendance

### September - Peter Colussi

- Very committed
- Fits in well with the team
- Shows very good leadership skills
- Excellence attendance



## Vicki's Achievement

### Finalist for GTA Awards 2009

- Demonstrated high standard of skills development
- A good knowledge of host employer's business
- Overall work performance
- Vickie applied for the traineeship in aged care after wanting to pursue a career in nursing
- Vickie is able to demonstrate a high standard of skills development in the work place by participating in meetings and sharing knowledge that she has learnt whilst in class.
- Vickie settled in very quickly to her host facility and from the beginning has strived to learn about all her facilities policies and procedures and how she can assist in the promotion of care to older people, and this knowledge continues to grow as Vickie develops.
- Vickie has shown great commitment to her work ethics. On speaking to her host facility they have stated that Vickie's work standard is exceptional and that every task she completes is completed to the highest of standard and to the best of her ability.
- Comments from her facility:
  - Vickie is always professionally presented and has a bright natural ability to engage and communicate with colleagues and clients. She is committed to her team and been able to contribute to the care planning of clients. Vickie is actively pursuing ongoing study in aged care and has set herself a goal to become a nurse. We look forward to her being in our employ - she has been a wonderful ambassador for HTA and has been one of the reasons we are only too happy to take on trainees!

## Housekeeping

Training shirts— HTA recently ordered new shirts for all trainees, which will be delivered soon. All trainees are encouraged to wear the new shirts when working at their placements.

Trainee badges—HTA has been issuing trainees with a trainee badge, all trainees are encouraged to wear their badge whilst at their placement.

IMPORTANT—Payroll for Christmas— Timesheets would normally be received by Monday 28 December 2009, however due to this being a public holiday this will change. Timesheets will need to be received by 4.30pm on Tuesday 29 December. Timesheets that are not received by the deadline will result in payments not being processed, so please ensure that all timesheets are signed and received by 4.30pm on Tuesday 29 December.

## Refer a friend special offer

Have you been contemplating referring a friend, but keep putting it off? Now is the time to act! For the months of October, November and December, our Refer a Friend scheme will increase to \$100 per referral.

Conditions apply: to collect the Oct - Dec 09 special, the referral must be received by HTA before 31/12/09.

1. Referral must be confirmed by the person referred.
2. Person referred must be employed by HTA Inc under a traineeship arrangement and remain in employment for at least 3 months after commencement of employment.
3. HTA must be eligible for and receive a DEST AGIP at 3 months following commencement of employment of the referral.
4. Gift vouchers are only valid for Traineeship commencement.

## Training Days

Attendance at training is important. The following points should be remembered:

- To complete your traineeship on time, all training days must be attended;
- If class has to be rebooked because of non attendance without a just reason then a rebooking fee may apply;
- If your host requests your to work instead of attending training, please contact your consultant; and
- Trainee contract: states that a trainee must attend all training. If not the trainee is in breach of their contractual agreement and can be terminated.

Training benefits you!  
Please make it your top priority!

